

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 13, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Chairman Tom Lund  
Paula Laundrie, Craig Huxford, Carole Andrews,  
Susan Hyland, John Van Dyck  
**Excused:** Helen Smits, Bill Clancy, JoAnn Grashberger  
**Also Present:** Jeremy Kral, Interim Executive Director

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1. **Call Meeting to Order:**  
The meeting was called to order by Chair Tom Lund at 5:16 p.m.
2. **Approve/Modify Agenda:**  
LAUNDRIE/HYLAND moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of May 9, 2013 Human Services Board Meeting:**  
ANDREWS/HUXFORD moved to approve the minutes dated May 9, 2013.  
The motion was passed unanimously.
4. **Executive Director's Report:**  
Chairman Lund updated the Board on the status of the Executive Director position explaining that there will be an appointment by the County Executive with approval by the County Board. Jeremy Kral, Interim Director of Human Services, stated he would appreciate any recommendations made to the Executive on his behalf.

Mr. Kral reported on the following activities from his Interim Director's Report (attached):

- Adult Protective Services – Mr. Kral updated the Board by reporting there were a record number of emergency protective placements in 2012 appearing to occur when an adult is incapable of making decisions for themselves and danger of imminent risk is present. He indicated that thus far 2013 has seen this trend continue, not necessarily unexpected based on demographics and increasing numbers of population living and staying in their homes longer. Kral noted that finding facilities able to meet the needs of adults in this circumstance can be difficult, expressing appreciation for community providers who are willing to partner with Brown County Human Services in serving these consumers. He indicated that the 2014 budget, under development, may reflect some measure of addressing this issue in order to be responsive to the needs of vulnerable adults with a possible investment in Adult Protection Worker staff time.

- Family Care – Kral reported staff is closely monitoring the state budget for news of Family Care. Most recently a Joint Committee on Finance Omnibus motion would require a report from the State Department of Health Services to the committee on 12/14/2013 which would provide the committee more information in the form of specific details and projections. Kral indicated that Brown County has been open and well-known in support of Family Care and that position remains unchanged. He has met with legislators and their staff in support of the program and recently met with Devon Christianson at the ADRC to discuss the collaboration necessary between Human Services and the ADRC during the critical transition period. Kral stated that if Family Care is included in the state budget anytime this biennium, Brown County will be prepared to move forward.

*(Supervisor VanDyck arrived 5:25 p.m.)*

Ms. Laundrie asked the requirements of a Adult Protective Care worker position and Mr. Kral stated that a Bachelor's in Social Work or related field would be necessary.

Chairman Lund commented that legislator Gary Bies from this area has been promoting Family Care as it relates to the number of participants in Brown County. Mr. Kral pointed out that legislators are looking at the long term growth of the program. He also noted that Family Care will cost Brown County more in tax levy the first few years, with less investment after 7 or 8 years. He noted he will be advocating for statutory change if necessary.

ANDREWS/LAUNDRIE moved to receive and place on file.  
Motion was carried unanimously.

5. **CTC Re-Design:**

Kral explained there has been an effort underway for over a year which stands to better meet the needs of Brown County citizens and also provide more sustainability and self-reliance within the Community Treatment Center (CTC). This effort entails essentially dividing the current acute psychiatric hospital into a smaller hospital and a Community Based Residential Facility (CBRF). By doing this, the needs of consumers will be better met because there is a need for a way to serve people who fall between needing acute psychiatric hospital care and being ready to return to a community-based living situation. Kral explained this move will also put the CTC in a better financial situation in two ways, the first allowing the hospital to bill Medicaid (explanation attached), and secondly the programming and crisis stabilization services provided in the CBRF will be reimbursable for eligible consumers. At this time it is not anticipated that staffing levels will change.

When asked about a timetable, Kral indicated that currently (May-June 2013) is being used to acquire specifications for the modifications to the building. Human Services will be working in collaboration with Facilities Management to advance the project so that it is ready for bids.

In July 2013 construction bids will be evaluated and a recommendation made to the County Board with a request for final approval in August. Construction of a

dividing wall and modifications to existing space as required by code and to provide the best service to clients is scheduled for September/October, with finalization of the Community-Based Residential Facility (CBRF) to open in November/December 2013.

Information related to justification and impact on Operating Budget is attached.

When asked by Mr. VanDyck regarding out of county patients, Kral indicated he will be researching the possibility of availability, rates and revenue flow further and will report back.

VANDYCK/ANDREWS moved to receive and place on file.  
Motion was carried unanimously.

**6. Financial Report for Community Treatment Center & Community Programs:**

Mr. Kral highlighted financial numbers from the CTC and Community Programs as provided in packet material through April 2013. He reported that year to date results at the CTC show a deficit primarily due to lower hospital revenue and census, however, overall both are on point and slightly favorable.

Mr. VanDyck asked if the verbal report could be put in writing and provided in packet material prior to the meeting rather than, or in addition to, the current financial report provided.

HUXFORD/HYLAND moved to receive and place on file.  
Motion was carried unanimously.

**7. Statistical Reports**

- a. Monthly Inpatient Data – Community Treatment Center
- b. Monthly Inpatient Data – Bellin Psychiatric Center
- c. Child Protection – Child/Abuse/Neglect Report
- d. Monthly Contract Update

Please refer to the packet which includes this information.

**8. Request for New Non-Continuous Vendor**

Please refer to the packet which includes this information.

**9. Request for New Vendor Contract**

Please refer to the packet which includes this information.

**10. Other Matters**

Paula Laundrie expressed concern with the number of suicides reported in the county and school system, asking if this issue could be addressed by the Board. It was agreed to put on a future agenda.

Chairman Lund also asked that an update on Foster Care be put on a future agenda, along with a report on child abuse.

Ms. Laundrie noted she has been informed that Rawhide has a satellite location in the City of Green Bay so that family can be more involved in care and action

plans. Although unaware of this specifically, Mr. Kral was aware of an ability to keep more youth from going to Lincoln Hills.

Mr. VanDyck noted that in the last budget session, dollars were expended for additional staff to deal with child abuse, asking if any effort has been made to reduce child abuse, rather than just deal with it. Chairman Lund pointed out that the Birth to Three Program was put in place to reduce child abuse numbers and has proved successful. Kral noted that the Human Services budget was reduced overall in 2012, although increased in this one area primarily due to the low number of investigations which were being completed, noting that additional reporting does not mean increased abuse. Mr. Huxford noted that as a former investigator for the Sheriff's department that an increase in a diverse population has required a need for different programming. Chairman Lund agreed to also put this item on a future agenda.

Future Agenda Suggestions:

Suicide Prevention

Foster Care

Child Abuse

Next Meeting, Thursday, July 11, 2013

5:1 p.m. – Sophie Beaumont Building, Board Room A

11. **Adjourn Business Meeting**

ANDREWS/HUXFORD moved to adjourn, motion passed unanimously.

Chairman Lund adjourned the meeting at 6:04p.m.

Respectfully submitted,

Rae G. Knippel

Recording Secretary